

## Minutes of the Acorn Surgery Patient Participation Group (Acorn Patient Team) 28 June 2016, 6-7pm, Room G89, OakTree Centre, Huntingdon

**Present:** Brian Shoemsmith, Clare Holman, Robert Mulroy, Peggy Clark, Martin Wilsher, Chris Osborn, Trish Hawitt Palmer (Acting Chair).

Agenda item		ACTION
<b>1. Welcome &amp; Apologies for absence</b>	Apologies were received from Carol Primett, Dean Bloom and (belatedly) Mary Blackhurst Hill.	
<b>2. Minutes of the last meeting</b>	The minutes of the last meeting were agreed as a correct record.	
<b>3. Matters arising</b>	<p><u>Item 5 Health Awareness Event:</u> donated tickets for Abbots Ripton Garden Show organised by Dean raised £20.</p> <p><u>Item 6 CQC:</u> still awaiting date for CQC inspection and preparations in place to have all necessary evidence available for the Inspection Team on the day. Acorn Patient Team will be notified as soon as THP aware of the date.</p> <p><u>Item 7 Committee Vacancies:</u> THP stressed importance of member of the Group taking on the Chairmanship as she has been in the acting role for 6m. Agreed that this should be a member of the Acorn Patient Team and not a member of the Practice. As no individual has come forward, it was suggested and agreed that each member will take on the role on a rotational basis each meeting, agreeing the next Chair at the end of the meeting. THP will therefore stand down as Acting Chair from this point. Claire Holman kindly agreed to Chair the next meeting of the Group in July. THP will continue with the minutes for the next couple of months only with the view to a member of the Group taking on the role of Secretary at least until the next AGM in December.</p> <p><u>Item 8 Vending machines:</u> Peggy Clarke updated the response received from CCS to her email lodging her grievances relating to the vending machines, not only the content but the fact that there was no consultation on where these would be sited and the fact that potential revenue was being taken away from the local shops. CCS representative had updated that the vending company had been contacted to replace the non-healthy goods with healthier options which had begun, though THP noted there are still high-sugar drinks available. The matter is being kept under review. PC will respond to the reply on behalf of the Patient Group on further issues.</p>	<p>THP</p> <p>CH</p> <p>PC</p>
<b>4. Treasurer's report</b>	As the Treasurer could not be present at the meeting, he will update via email on the balance in the bank and any anticipated spending.	DB
<b>5. Health Awareness Event</b>	The Group had met on 14 <sup>th</sup> June to progress work on this event. CH confirmed that Hospice at Home will be attending in addition to those already confirmed. Several members available on the day to help set up. Raffle prizes being received and decision to have these as individual prizes rather than one large prize. Raffle tickets will be available for sale on the day and continue for sale for a week thereafter before drawing. Team will keep in touch via email up to the event.	All
<b>6. Out of Area Registrations</b>	THP reported to the Patient Team the issue of many patients having moved outside of the Practice's boundary area and not notified them, not registered at a Practice nearer their home. Due to the fact that we are contracted to deliver an equal service to all our patients, it is not possible to do this with patients how live so far outside of our outer boundary. Therefore the Partners propose to write to all patients now living outside of the outer boundary of the Practice asking them to re-register at a GP practice whose boundary fits with their home address, and explaining the reasoning for this. View of the Patient Group were sought. THP	THP

	will keep the group updated, with due consideration of confidentiality.	
<b>7. Any other business</b>	The wordle for the PPG banner was shared via email with the group and discussed at the meeting; it was felt that some of the words were not directly relevant to the Group's work. THP to email Carol Primett who is organizing the banner and tablecloth with the detail.	THP
<b>8 Date of next meeting</b>	Tuesday 26 <sup>th</sup> July 7pm In the Chair: Claire Holman	

